

CCCA 2025-26 Annual General Meeting (AGM) Minutes

September 9, 2026 AGM, 6:30-7:15 p.m.
South Fallingbrook Community Centre, 998 Valin St, Orleans

Meeting Called to Order

The Cardinal Creek Community Association (CCCA) Annual General Meeting (AGM) was called to order at 6:30 p.m. by Sean Crossan, CCCA President. Mr. Crossan provided the opening remarks welcoming attendees to the meeting.

Meeting Agenda Adopted Unanimously

Mr. Crossan requested a firster and seconder for a motion for the adoption of the meeting agenda. This motion was firsted by Ron Camacho and seconded by Marc Abounassar and there was unanimous support.

2024-25 CCCA AGM Minutes Adopted Unanimously

Mr. Crossan also requested a firster and seconder for a motion for the adoption of the CCCA 2024-25 AGM Minutes. This motion was firsted by Ron Camacho and seconded by Bob Coulas and there was unanimous support.

Introduction of the Current CCCA Board of Directors

Mr. Crossan presented the current CCCA Board of Directors to the attendees. They are as follows:

Sean Crossan, President
Ron Camacho, Vice-President
Bob Coulas, Treasurer
Marc Abounassar, Secretary and NWP Deputy Coordinator
Genevieve Labrosse, NWP Deputy Coordinator
Andre Hamel, Environment Director
Bhupendra Patel, Rink Manager Director

Update by Elected Officials

Ward 1 Councillor, Matt Luloff provided a brief update on some of the current infrastructure and planning issues pertaining to Cardinal Creek. Councillor Luloff provided the following updates:

Opening

- Thank you to Sean for the invitation to join you tonight.
- And congratulations to the Cardinal Creek Community Association on 20 years. That's a fantastic milestone and a real reflection of the work this community has put in over the years.
- The Councillor is always happy to have the opportunity to come out, hear directly from residents, and provide an update on some of the issues we've been working on.
- He thought he'd take a few minutes to provide some updates on projects and files that are currently underway or coming up in Cardinal Creek.

Pathway Links

- Work is underway to replace the asphalt pathway links between:
 - Cassia & Springridge
 - Schroeder & Peppergrass
 - Timbertrail & Pine Vista
- Work is expected to be complete by mid-September.

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Temporary Traffic Calming

- The 2026 Temporary Traffic Calming budget has been fully allocated, including several installations and adjustments in Cardinal Creek.
- Looking ahead, there are already some measures being considered for the community next year, including painted edge lines on Valin from Trim to Innes.
- The TTC program is largely driven by community suggestions. If there are locations you think would benefit from traffic calming, please let us know. We can work with Traffic Services to determine what measures may be appropriate for the location.

Parks

- Cardinal Creek Community Park and Coyote Trail Park now both have 3-stream waste collection.
- The City is gradually transitioning parks across Ottawa to 3-stream waste collection.
- Since Cardinal Creek Community Park and Coyote Trail Park function as one larger park, it made sense to include both locations in the rollout at the same time.

1632 Trim Road

- We now have some details on what the owner of 1632 Trim is proposing.
- The current proposal is for four residential lots with a total of 24 dwelling units, with a maximum of 1.5 parking spaces per dwelling.
- They are going to the Committee of Adjustment on September 15 with a proposal to sever the property.
- If that passes, they would then need to work through the site plan process.
- There will be further opportunities for review and comment as the application progresses.

MPP Stephen Blais also provided an update on some new school openings in Orleans and recalled the first year when Mr. Crossan started the CCCA some 20 years ago. He noted that Cardinal Creek is a well represented community and congratulated the CCCA for its significant efforts over the years. MPP Blais provided Mr. Crossan with a certificate Celebrating 20 years of Excellence for the Cardinal Creek Community Association and there was a photo opportunity. Mr. Crossan thanked MPP Blais for this recognition.

MP Marie-France Lalonde sent her regrets as she was out of the country on business.

Presentation of the CCCA Volunteer of the Year Award - 20 Years of Community Service

Following this presentation, Mr. Crossan presented the CCCA Volunteer of the Year Award. This year's award was special as it was presented to Bhupendra Patel who has been volunteering with the CCCA for 20 years. Mr. Patel was recognized for his outstanding 20 years of community volunteerism primarily as the rink operator at Cassia Rink, most recently as Cardinal Creek Rink Operator, as a CCCA NW Block Captain and for participating in many CCCA activities over the years. A picture was taken with Mr. Crossan, Councillor Luloff and Mr. Patel as well as a picture with the entire CCCA Board of Directors congratulating Mr. Patel for all that he has done for the CCCA over the last 20 years. Please see photo below.

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Picture from left to right: Councillor Matt Luloff, Bhupendra Patel, CCCA Volunteer of the Year, Sean Crossan, CCCA President and Genevieve Labrosse, NWP Deputy Coordinator.

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President's Report

Mr. Crossan provided a summary of the CCCA's 2025-2026 activities and its 20 years of service to the Cardinal Creek Community. It was noted that the next CCCA activity is the 18th Annual CCCA-Carleton University School of Geology Geo-Heritage Day which will be held on Saturday, September 26 from 12 noon to 4 p.m. A copy of this presentation is attached to the minutes.

Treasurer's Report

Mr. Coulas provided an overview of the CCCA's 2025-26 Treasurer's report. The CCCA started off the year with \$7,598.76 and ended the year with \$9,317.88 in the bank. The CCCA collected \$14,301.43 in revenues and expended \$12,582.31 with the largest expenses being outdoor rink operations, CCCA events and CCCA website updates. A copy of the Treasurer's report is attached to the minutes.

Mr. Crossan requested a firster and seconder for a motion for the adoption of the President's report and the Treasurer's report. This motion was firsted by Ron Camacho and seconded by Rachel Crossan and there was unanimous support.

Election of the 2026-27 CCCA Board of Directors

As per the CCCA Bylaws a notice was sent out by social media and via email indicating that the CCCA was seeking volunteers to sit as Directors on its Board of Directors for the 2026-27 period. The public was given two months to put their names forward for CCCA Board positions. Only one person put their name forward, Michelle Paton. Michelle has agreed to work with Marc Abounassar in the capacity as Secretary as Mr. Abounassar will be leaving the country for a 4-year period. This approach will ensure consistency in the Secretary's position.

All of the other CCCA Board members were acclaimed. The 2026-27 CCCA Board of Directors is as follows:

Sean Crossan, President
Ron Camacho, Vice-President
Bob Coulas, Treasurer
Marc Abounassar and Michelle Paton, Secretary
Marc Abounassar, NWP Deputy Coordinator
Genevieve Labrosse, NWP Deputy Coordinator
Andre Hamel, Environment Director
Bhupendra Patel, Director at large

The motion to accept the new CCCA Board of Directors was firsted by Ron Camacho and seconded by Marc Abounassar and there was unanimous support. Please see photo of new Board below.

Meeting Adjournment

The CCCA 2025-26 AGM was unanimously adjourned at 7:15 p.m.

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CCCA President's Summary of Activities 2025-26

The CCCA Board of Directors was elected on September 10, 2025 and we are holding our Annual General Meeting on September 9, 2026. This was the 20th anniversary of the Cardinal Creek Community Association, and we had another busy year. This is a summary of our activities.

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GeoHeritage Day

We held our annual GeoHeritage Day in partnership with Carleton University on Saturday, September 27, 2025 and over 100 people participated to learn more about the Cardinal Creek karst and its MNR Area of Natural Scientific designation. Andre Hamel, Environment Director and Ron Camacho, Vice President did a great job organizing this event.



Outdoor Rinks

In November Bhupendra Patel, Outdoor Rink Director and I interviewed students to work and volunteer at the Cardinal Creek Community Park rinks. We hired Anthony Abou Saab as our paid rink manager and four students. The 2025-26 outdoor rink season was longer than usual as we started just after Christmas and closed on February 28, 2026. We also had volunteers Russell Morrison and sons who operated Cassia Outdoor rink and Cory Allen who operated Royal Ridge puddle rinks. This was Bhupendra's 20th year taking care of our outdoor rinks.



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CCCA Christmas Get Together

The CCCA Board of Directors got together on December 6 at Stray Dog Brewery to discuss our 2026 activities and have some fun. We were joined by Dereck Sawh, Sobey's Trim and Innes who is one of our biggest sponsors and supporters.

Sobeys Coca Cola Santa Claus Event and Orleans Sana Claus Parade – November 29, 2025



CCCA Neighbourhood Watch Program (NWP)

The CCCA NWP entered its second year of operation, and the crime rate dipped to 2020 levels in September 2026. There have been no major increases in crime throughout 2025-26 therefore Cardinal Creek continues to experience the lowest crime levels in Orleans. Thank you to our 50 plus NWP Block Captains and 480 members who keep watch and report crimes in progress and suspicious activities to the Ottawa Police Service. A big thank to CCCA NWP Deputy Coordinators Marc Abounassar, Genevieve Labrosse and Farid Kamal (retired) for their support.

The **CCCA-OPS NWP 4th Public Information Session: National Capital Region Crime Stoppers** was held on Thursday, October 2 at the Willowbend Seniors Centre with 40 people in attendance. Constable Jacklyn Getz, Coordinator of Crime Stoppers educated us about the about the Ottawa Crime Stoppers program. The Ottawa Crime Stoppers Tip Line telephone number is 1-800-222-8477. Your crime tips are anonymous and there is a possibility of a cash reward.



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East Ottawa Neighbourhood Watch Committee (EONWC)

The CCCA and the Blackburn Community Association (BCA) started the EONWC on October 30, 2026 where we educated 15 East Ottawa Community Associations about the benefits of the Ottawa Police Service (OPS) Neighbourhood Watch Program sharing best practices, lessons learned and what does not work. The CCCA and BHA co-chair the EONWC.

Our second EONWC meeting was held on October 17 at the Ray Friel Centre and the theme was LRT Crime Prevention and Public Safety. Our speakers for this event were: Peter Scislowski, Chief Special Constable, OC Transpo, Sergeant Stephane Fournier and Denis Hull, Staff Sergeant, Ottawa Police Services, and Officer Abdouli of Ottawa Bylaw Services. Councillor Luloff sponsored the event.

Our third EONWC meeting was held on August 20 at the Pat Clarke Community Centre. The theme for this meeting was how the Neighbourhood Watch network may be an asset in any prolonged City emergency. Kris Haarbosch from the OEM was our Guest Speaker. Considering the impacts of the July 1st floods throughout Ottawa, this was a very timely meeting.

All of the EONWC meetings were open for CCCA NWP member participation and pertinent information was shared with NWP Block Captains after the meetings.

20th Annual Community Clean Up

On April 25, the CCCA held its 20th Community Clean Up. A special thanks to Andre Hamel, CCCA Environment Director for organizing a successful Cleanup Day with over 60 participants, including several families and 30-40 students who obtained their volunteer hours. Thank you-Merci to **Sobeys Trim and Innes** for donating the water and pizza and Mack Fournier, Manager, **Starbucks**, 5190 Trim Road for donating coffee.



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Community Tree Planting – CCCA Planted Over 8,000 trees in 20 years

Thank you to the volunteers and the City of Ottawa Forestry staff that came out to help us plant another 75 trees in Cardinal Creek. The CCCA has planted over 8,000 trees in the last 20 years. Big shout out to Andre Hamel, CCCA Environment Director for organizing this event with Bob Coulas, Treasurer. Thank you, Sobeys Trim and Innes, for donating water for our thirsty volunteers.



Greater Orleans Garage Sale

On May 30th, the CCCA participated in the first ever Greater Orleans Garage Sale by promoting it with signs and social media advertising. We hope that Orleans Councilors' will provide some funding for consistent Greater Orleans Garage Sale signs in 2027.

CCCA Movie Night in the Park

The CCCA held its annual Movie Night in the Park at Glandriel Park on Saturday, August 22 where we watched Zootopia 2. There were over 300 people in attendance. The CCCA would like to thank **Dereck Sawh**, owner Sobeys, Trim and Innes and Councillor **Matt Luloff** for sponsoring this event. Sobeys Trim and Innes provided popcorn 🍿 and **Starbucks** provided some drinks. Long and McQuade Musical Instruments also provided support. A big shout out to Marc Abounassar, CCCA Secretary for organizing this event.



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CCCA Webpage – www.CardinalCreek.org

We invested a lot of time in the updating of information on the CCCA webpage to ensure that it accurately captured our activities and seeking sponsors to ask in covering web update costs. Thanks to Sobey's Trim and Innes, Johnny Canucks, Myers, MP Marie France Lalonde, MPP Stephen Blais and Councillor Matt Luloff for their advertising on our webpage.

CCCA Emergency Preparedness Plan

On February 26, 2026 Marc Abounassar, CCCA Secretary presented a CCCA Emergency Concept Plan and invited Kristoffer Haarbosch, from the City of Ottawa's Office of Emergency Management  (OEM) to provide an overview of the City's program. This presentation provided CCCA residents with an opportunity to comment on the plan. Several emergency response posts were made on the CCCA FB page to make residents aware of snowstorm and tornado preparation. The CCCA Emergency Preparedness Plan is being modified to better integrate with new initiatives that the City of Ottawa will be rolling out in the near future.

Representation at City of Ottawa and Developers Meetings

The CCCA attended several City of Ottawa and Developers meetings to provide comments about how we would like to see the future E1 and E2 growth area developed south of Innes along Trim Road as there is expected to be another 15-20,000 people living in this area.

As you can see, it was another busy and successful year for the CCCA thanks to the efforts of the entire CCCA Board.

Thank you/Merci

Sean Crossan
CCCA President 2025-26
NWP Coordinator

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Treasurer's Report September 10, 2025 – September 9, 2026

Revenues	Category	Sub-Category	Credit	Debit
	Grants	Rinks – City of Ottawa	\$7,817.00	
	Revenue	Sponsors	\$1,196.10	
		Web Adverting	\$5,283.33	
		Other (Bank Credit Memo.)	\$5.00	
	Total Revenue		\$14,301.43	
Expenses	Category	Sub-Category	Credit	Debit
	Office Expenses			\$185.79
	Website Maint.			\$2,439.03
	Insurance			\$640.44
	Rink Operations			\$6,313.20
	Events			\$3,003.85
		Annual General Meeting		
		CCCA Christmas Party		
		Neighborhood Watch Program		
		Neighborhood Cleanup Day		
		Neighborhood Tree Planting Day		
		Movie Night in the Park		
		Geo Heritage Day		
	Total Expenses			\$12,582.31
Revenues minus Expenses Balance (Sept 10, 2025 – Sept 9, 2026)			\$1,719.12	
Inherited / Starting AGM Balance (September 10, 2025)			\$7,598.76	
Current Balance (September 9, 2026)			\$9,317.88	